Minutes
COE Leadership Council Meeting
Wednesday, February 27, 2019
G23 Aderhold, 1:00 pm – 2:30 pm


Faculty Senate
Jim Garrett
Discussion of administrator feedback tools/surveys
Revisions to feedback for administrators being discussed by faculty senate. Rethinking the entire process of feedback. Voted to convene a working committee. Came up with some guiding principles to help align feedback with strategic plan and part of a larger process of creating the workplace we want to have. Faculty senate will meet next week to decide what will be done this year in the interim.

SRG Update
Melanie Peiper
Updating bylaws to reflect current practice. Website is next. Mental health lunch and learn next week. Social committee will have ice cream social in Rivers Crossing in March.

Renovations of Aderhold G5
Ralph Knapp
Active learning proposals from President Morehead and the COE received funds for G5 to be one of those projects. Goal is to have more functionality in the room with a redesign of the room. Ralph described the new technology and configuration for the room. Construction will begin the day after finals. Denise pointed out that there has been extensive construction, but this is slowing down now. If any spaces remained to be addressed, please let Ralph know. Ralph talked about the projects coming out of the student technology fee. He requested input for any rooms that might need audio arrays. Denise described the building issues (e.g., HVAC) in Aderhold that were being evaluated.

Leadership Council Operating Procedures
Denise Spangler
Review attachment
Major changes: Composition, voting, sending proxy
Bringing procedures into alignment with practice. Discussed voting issues for the times when the Leadership Council votes. Janet asked if the agenda could also be sent out to the faculty ahead of time. Timing issues were discussed. Janet and Jim pointed out that an announcement in COEfyi about the changes to the LC operating procedures might be beneficial. Wording on faculty contact and attendance was agreed on, the role of gatekeepers was discussed. Revisions to the document will be made.

Distribution of Service Work
Denise Spangler
Denise discussed the article she sent out and the systemic implications for service in the departments, college and at the university levels. Discussed both how some groups of people (women and faculty of color) might be disproportionately asked to do service, and some people might have been exempted from service for a variety of reasons. Chairs discussed techniques to address service work with faculty. Discussion about the service expectations for early career faculty.